

Minutes

Meeting	Bournemouth Airport Consultative Committee
Held on	Thursday 21 st November 2024
Time	1430 hrs
Venue	The Village Hotel, Bournemouth

Attendees	1. Mr D Skillicorn (Chair)	Bournemouth University
	2. Cllr Mrs J Jones (Deputy)	Hurn Parish
	3. Mr A Biggs	RAF Association
	4. Cllr T Cordery	Ferndown Town Council
	5. Mrs S Fotheringham	Friends of St Catherine's Hill
	6. Cllr C Latham	Verwood Town Council
	7. Cllr B Manuel	West Parley Parish Council
	8. Mr B Perkins	Bournemouth Chamber of Trade & Commerce
	9. Cllr S Rippon-Swaine	New Forest District Council
	10. Cllr R Shea	Bransgore Parish
	11. Mr P Thorne	Christchurch & District Chamber of Trade & Commerce
	12. Ms R Osborn	Secretary to Consultative Committee
In Attendance	Bournemouth Airport:	
	1. Mr H Greenman	Estates Manager
	2. Mrs C Hicks	Customer Service Director
	3. Mr R Johnson	Business Development Manager
	4. Mrs D Mallet-Knight	Environment & Sustainability Officer
Apologies	1. Mrs K Glynn	Crowhill Residents' Association / Burley Parish Council
	2. Cllr B Gorringer	Dorset County Council
	3. Ms D Hart	Dorset Chamber of Trade & Industry
	4. Mrs J Hudson	Broadstone Neighbourhood Forum
	5. Cllr N Penman	New Forest National Park Authority & Hampshire County Council
	6. Cllr Mrs M Phipps	BCP

Meeting dates:	All Thursdays at 1200 hrs
	→ 20 th March 2025
	→ 24 th July 2025
	→ 27 th November 2025

The Chair informed Members that a communication had been received from the New Forest National Park Authority concerning some complex and wide-ranging issues on aircraft approaches and departures, which the Airport had been asked to investigate.

1. Minutes of Last Meeting

The minutes of the last meeting, held on the 1st July 2024, were approved by those present.

2. Actions from Minutes of Last Meeting

ACTION 1 **Community Fund: BCP stated a Variation to the 106 Agreement was required. The Member from BCP offered to follow-up with the BCP Legal Team and report back to Mrs Mallet-Knight.**

Mrs Mallet-Knight reported that the Draft Deed Of Variation had been received from BCP and was awaiting review.

3. Business Update

– Rob Johnson, Business Development Manager RCA and Cathy Hicks, Customer Service Director

3.1 **Passenger Numbers:** There were 97,487 passengers in the month of October, just short of 4,000 ahead of expectations.

Year to Date (from April 2024), passenger numbers stood at 840,210, slightly behind expectations.

For October, there were: 624 passenger aircraft movements (594 in Oct 2023); 102 Cargo movements (60 in Oct 2023); and 1,270 General Aviation movements (including light aircraft) – (1,319 in Oct 2023).

It was worth noting that the increase in operations at the Airport was creating a significant number of additional jobs and recruitment was underway. The increased Cargo operation, in particular, had sparked an uplift in vacancies. The Deputy Chair stated that the area was very lucky to have such a major employer and Members agreed that this was very good news.

- 3.2 **Performance:** Bournemouth achieved 95% On Time Performance of aircraft, with Check-In average queue time at 6 minutes and Central Search average queue time also at 6 minutes.

The target of 20 minutes for the first bag on the baggage belt was achieved for 95% of flights.

- 3.3 **PRM (Persons with Reduced Mobility)** performance results were excellent for the period, with 100% of passengers receiving assistance within 10 minutes of arrival at the Airport.

There was a total of 1,720 PRM passengers in October, an increase of 198 on last year for the month. This was all about providing the best possible passenger experience and the Airport had a dedicated and highly trained PRM Team.

The Airport was to host a Disability Forum next week with representatives from various groups, along with Airport staff. The ongoing relationships with such disability groups increased communication and awareness of individual needs and support services provided to ensure the passenger transit through the Airport is as smooth and stress-free as possible.

- 3.4 A Member reported that he had picked up an arriving passenger at midnight the other week. It was dark, with little lighting and no signage. The Member asked whether there had been a Risk Assessment carried out and, if so, it was not fit for purpose. Mrs Hicks replied that Risk Assessments were carried out by the Airport's Project Team who were coordinating the redevelopment works. There was now signage and lighting had improved. There were further assessments being undertaken on the pedestrian crossing points and Traffic Marshalls on patrol on the access road to ensure drivers knew where to go and to manage the vehicle access.

- 3.5 The Airport introduced Next Generation Security Check screening equipment in August. This meant that passengers could now leave liquids and large electrical items such as laptops in their cabin baggage. Liquids were still currently restricted to 100ml containers but no longer needed to be presented in a clear resealable plastic bag.

The CAA / DFT mandated the UK Aviation industry to change screening requirements by 2024 for the larger airports in UK, followed by a staggered deadline for smaller regionals. Bournemouth Airport made the decision to go early and upgrade the equipment to the highest level as soon as it could.

Many Airports had not yet introduced this new technology and passengers were still required to carry liquids in clear plastic bags.

- 3.6 A Member raised the subject of the Airspace Change process currently being undertaken in the UK at the bequest of the CAA. The Member reported that he had contacted Cyrrus, the company undertaking this for the Airport, to request an executive summary of activities and progress so far. Cyrrus had sent him a link to the submission on the CAA website which was huge. The Member asked whether there was anywhere that provided information as a "layman's guide". This would be raised and actioned by the Airport. It was noted that this was a review across the UK by the CAA and occurred every 10 years.

ACTION 2 **Airspace Change: The Airport to provide an exec summary for Members.**

ACTION 3 **Airspace Change: Cyrrus to be invited back to present to the Consultative Committee at such time there was something to report / feedback from the CAA.**

- 3.7 The Airport expected to surpass one million passengers this year for the first time since 2008. This was following a strong summer, with a year-on-year rise of almost 103,000 passengers between April and October. Totalling 840,210. The rise attributable from growth by both Tui and Ryanair.
- Tui based a second aircraft at Bournemouth during the summer, adding an extra 60,00 seats, matching the two Ryanair aircraft operating from the Airport in the period.
- 3.8 The introduction of Jet2 had been brought forward two months in response to demand. Launch date early February 2025 with a single based aircraft, then a second in May. The introduction of the second based aircraft would deliver just four rotations per day for both aircraft in total. The additional road traffic generated would be outside of peak hours, i.e. early morning before the road traffic peak commuter hours, and then in the evening after the end of day peak road traffic. The Airport stated that detailed modelling of flight schedules had been undertaken to provide the optimum timetable for both Airport operations and to mitigate impact on the local community.
- 3.9 Winter 2024/25 and Summer 2025 passenger operations were shown, along with new routes for Summer 2026.
- There were four key airlines, TUI, Ryanair Jet2 and easyJet, and seven key tour operators Hays Travel, Hurtigruten, Jet2holidays, Newmarket Holidays, P&O Cruises, Santa's Lapland, Transun and TUI.
- The new destinations for 2025 were Lyon (easyJet), Costa de la Luz, Fuerteventura, Madeira, Prague, Reykjavik, Vienna, (Jet2). For 2026 Dubrovnik, Kos, Lake Garda and Reus (all Jet2) were to be introduced.
- 3.10 Full List of Destinations:
- Jet2: Alicante, Antalya, Corfu, Costa de la Luz, Crete, Dalaman, Faro, Fuerteventura, Gran Canaria, Ibiza, Lanzarote, Madeira, Majorca, Menorca, Prague, Reykjavik, Rhodes, Tenerife, Vienna, Zante + 2026 new destinations: Dubrovnik, Kos, Lake Garda and Reus
- Ryanair: Agadir, Alicante, Bergerac, Carcassonne, Edinburgh, Faro, Girona, Gran Canaria, Krakow, Lanzarote, Majorca, Malaga, Malta, Murcia, Nantes, Tenerife, Wroclaw and Zadar
- TUI: Antalya, Corfu, Crete, Dalaman, Gran Canaria, Ibiza, Kefalonia, Lanzarote, Majorca, Menorca, Paphos, Rhodes, Tenerife and Zante
- easyJet: Geneva (7 flights per week) and Lyon (4th Jan – 22nd Feb 2025)
- 3.11 The key development headlines were communicated.
- The Jet2 base launch was to take place on the 4th February 2025, with the second based aircraft to arrive 1st May and the third based aircraft committed for Summer 2026.
- There was to be further increase in Ryanair capacity, with Summer 2025 routes now on sale including Chania, Fuerteventura, Rhodes.
- Ongoing growth in cargo was reported, with an increase to twice daily services from China.
- 2025 will bring the largest ever annual increase in jobs at the Airport, anticipated at circa 100 new jobs within the Airport organisation. The additional job creation was due to the new Jet2 base plus other third-party operators onsite, as well as Cargo as previously stated.
- The long-term construction projects on the Airport site and Business Park further supported the local economy.
- 3.12 Details of the terminal development works were discussed. These included; the extended Check-In area and baggage system; the new Information Desk works; the final commissioning of 3rd (final) new generation line in Central Security; the expansion of outbound baggage security screening and handling facility; a new, larger Immigration hall; and the first phase redevelopment of the baggage reclaim hall.

- 3.13 A Member stated that he was travelling back through the Airport recently and experienced something rather concerning when waiting to collect baggage. At a previous meeting, Members has requested / suggested that a line be painted around the baggage belts for safety reasons, indicating that passengers should wait behind it when collecting baggage. On this particular occasion, the Member stated that that there was a huge surge of passengers when the returning baggage was released onto the belt, however, children had been allowed by parents to stray in front of the painted line right next to the belts, which was most concerning, and they were caught up in the surge.

Mrs Hicks agreed that this was most concerning, and it was disappointing that the Airport staff did not intervene. Mrs Hicks stated that regular staff training was undertaken, however, she agreed that sometimes they did not get it right, as on this occasion. The Member suggested that perhaps a tannoy announcement be made reminding passengers of standing behind the line for safety reasons, and their own responsibility for their children. Mrs Hicks agreed that this would be a good idea.

- 3.14 Additional key developments on the Airport operations site included:
- the first phase of a plan to move all cargo operations to the North side of the Airfield;
 - Increased car park capacity;
 - Larger InFlight Catering facility;
 - Increased availability of Sustainable Aviation Fuel (SAF);
 - Additional capacity in fuel farm and bowser fleet;
 - Expanded aircrew and engineering accommodation.

4. **Property** **– Harvey Greenman, Estates Manager**

- 4.1 Mr Greenman detailed the property transactions for the last period. There had been 12 new lettings and 27 lease renewals. Illustrations were shown on the various properties covered.
- 4.2 The new warehouse building, known as Property ABP39, was discussed in detail. This building had secure cycle parking, 14 EV charging points and a high-performance insulation rating amongst other benefits. Visuals were shown to Members.
- 4.3 An update was given on the Area Wide Travel Plan. PJA were the Travel Planning Consultants, who liaised with all stakeholders to promote sustainable travel. The site-wide Travel Plan had been refreshed and agreed with BCP. The Airport Transport Forum had also been held recently with stakeholders.
- 4.4 The Business Park had installed cycle paths, cycle racks, cycle shelters and facilities for cyclists to shower.
- 4.5 There had been over four hundred responses to the Airport-wide Travel Survey, which were currently being collated and would be fed back to BCP. Early statistics emerging were that, although the car remained the most popular mode of transport, there were some six hundred people per day finding a different method of transport, which was encouraging.
- 4.6 A Member expressed concern over the volume of road traffic. Mr Greenman responded that Dorset County Council were represented at the Airport Transport Forum, as well as BCP and local interest groups including taxi and bus companies and local cycle groups. They were all very much involved. An update on all the Local Authority initiatives was given by Dorset County and BCP.
- 4.7 The Deputy Chair stated that this was the Forum where representatives from Resident Groups could go and discuss road traffic volumes around the locality and engage with all the relevant Local Authorities and other interest groups. Interested groups to contact Mr Greenman.
- 4.8 A discussion took place on the road traffic volumes around the Airport and the acknowledgement that it was not helped by the recent road redevelopment at Parley Cross, which was thought not executed as expected with a left turn by Lidl whilst retaining the existing left turn at the lights, which was confusing. A Member stated that their Parish Council had been in communication with Dorset County Council who said that they would not do further road developments there until the housing development expanded. The Member had been advised that the Council had reviewed it but would not release their findings.

- 4.9 A Member speculated whether future residents of the new housing development would add to the road traffic congestion and whether, indeed, if they were aware that they were moving near an Airport and all that entailed. It was noted that they should be aware, as there was road signage to the Airport at the traffic lights. The Deputy Chair suggested that West Parley Parish Council be represented on the Airport Transport Forum and this was agreed as a good idea.
- 4.10 The Airport stated that it had been required to undertake traffic monitoring / forecasting for the Local Authority with regard to the highway network, which should help identify public transport mitigations.
- 4.11 The passenger forecast model ensured that the Airport knew where its peak passengers sat and this was outside of the peak commuter hours, although did not include the Business Park. People on the Business Park tended to avoid peak travel times, doing early mornings and late evenings.
- 4.12 A Sustainable Travel Event was held on the 2nd October outside Cribby's on the Business Park. Dr Bike was present to repair bikes free of charge and bus companies were there.
- 4.13 It was noted that there were just over three thousand people employed on the Business Park today. In the 1960s there were over six thousand. People today were working from home, some were on shift and some of the larger aircraft maintenance businesses had long gone, such as BAC. A Member stated that cargo still had to be transported to the Airport by road, which was acknowledged, and the Airport advised that cargo goods were transported out of peak road traffic hours which suited the cargo companies not to get caught up in traffic congestion.
- 4.15 A Sustainable Travel Pack had been produced and this was available for all to view on the Airport website.

5. **Corporate & Social Responsibility** – Danni Mallet-Knight

5.1 **Community Fund:**

As reported, the Draft Deed Of Variation had been received from BCP and was awaiting review.

There had been two applications this year to date, which originated from within the Christchurch area and would be considered when the Community Fund's terms had been settled. There was currently circa £60k in the fund.

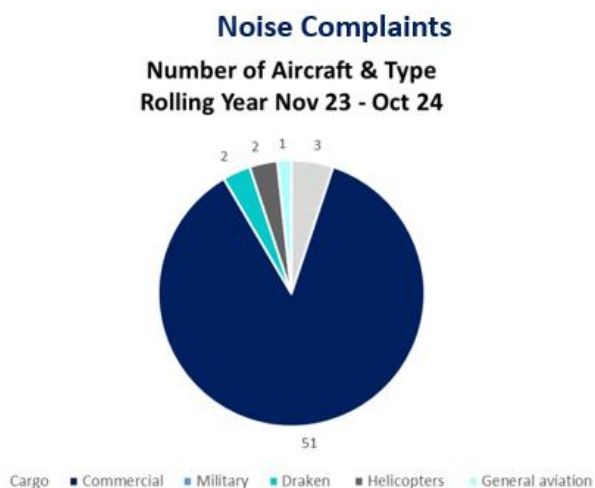
5.2 **Noise Action Plan:**

The Airport's Noise Action Plan had been formally adopted by DEFRA. The NAP had been uploaded to the website for all to view.

5.3 **Noise Complaints:**

Rolling Year 1st November 2023 to 31st October 2024:

- 61 complaints for the year
- 57 complainants
- 35 complaints were from repeat complainants.



Number of complaints per area:

Areas	All complaints
Bearwood	6
Bransgore	18
Brockenhurst	6
Burley	4
Candford Cliffs	1
Christchurch	1
Ferndown	3
Merley	3
New Milton	1
Northbourne	3
Redhill	1
Southbourne	1
Wareham	1
West Moors	1
West Parley	1
Wimborne	8
Other/not known	2
Total	61

All flights were compliant.

No complaints related to Military aircraft since the last meeting.

6. **Any Other Business**

6.1 None

Chair

Date 2025