

 Bournemouth Airport <small>Part of Regional & City Airports</small>			Airside Photography Filming			Risk Rating	High– Reviewed annually
Reference:	BAI-AOPS-029	Issue:	V2.4	Owner:	Airfield Services Manager	Department:	Airfield Operations
Issue Date:		21/10/2025	Compliance Date:		21/10/2025	Planned Review Start Date:	31/09/2026


Airside Photography Filming

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❖ **AMENDMENTS**


Version	Review	Date	Amended By (Initials)	Summary of Change
V1.1		September 2016	CWC	Nil
V2.0		December 2017	CWC	New ownership
	2.1	November 2019	CWC	Requests for filming Airside
	2.2	February 2021	CWC	Reference to Cobham now Draken
	2.3	September 25	PB	Change of email from Rigby Group to TBC
	2.4	October 25	KJ	Reformat

Changes to a document are identified in red italics and any wording which has been removed is crossed out using the strikethrough icon and highlighted in yellow. These remain on the document until it is ready for publishing. In instances where the document has been circulated for review and further changes have been requested, these changes are identified and distinguished from previous changes by highlighting in another colour i.e. blue and the document is circulated again.

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1. INTRODUCTION

1.1 PURPOSE

The procedures detailed in this AOI have been generated to formalise the procedures for the authorisation of photography and filming at Bournemouth Airport.

The procedures have been established in compliance with CAP 642; Airside Safety Management, and with reference to the Health and Safety Executive guidance on risk management.

2. PHOTOGRAPHY AIRSIDE

2.1 PROCESS

Photography Airside is only permitted by specific arrangement and agreement with the management of Bournemouth International Airport.

Persons having a need to carry out photography, for either commercial or private purposes are required to obtain formal permission from the Airport Management and be in possession of a Photographic Permit for the activity required.

Permits are obtainable by prior application to the Operations Director, as detailed on the Application Form or by post to:-

Operations Director
Unit 1, Brackley Close
Bournemouth Airport
Christchurch
Dorset
BH23 6SE

A minimum of 48 hours' notice should be given for the issue of a permit; using the attached form at Appendix 1.

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3. FILMING AIRSIDE

3.1 PROCESS

Filming Airside is only permitted with the specific permission of the Airport Authority.


Persons wishing to carry out filming, for either commercial or private purposes, are required to obtain formal permission to do so and be in possession of a Filming Permit / Approval prior to undertaking the activity.

Filming enquiries should be submitted to:-


judy@righbygroupplc.com

Applicants should complete the form included as Appendix 1, and whenever possible, provide at least 14 days' notice.

Permits for commercial purposes may trigger a fee, dependent upon the degree of supervision that may have to apply to safeguard the activity.

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APPENDIX 1

 Bournemouth Airport <small>Part of Regional & City Airports</small>	APPLICATION FOR PERMIT TO FILM / PHOTOGRAPH AT BOURNEMOUTH INTERNATIONAL AIRPORT
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PLEASE COMPLETE IN BLOCK CAPITALS

NAME / COMPANY:-			
DATE(S) OF ACTIVITY:-		TIMES:-	
LOCATION:-			
NATURE / PURPOSE OF ACTIVITY:-			
TELEPHONE NO:-		FAX NO:-	
E-MAIL CONTACT:-			

DETAILS OF PERSONS IN ATTENDANCE			
NAME	BOH ID <small>(IF APPLICABLE)</small>	NAME	BOH ID <small>(IF APPLICABLE)</small>

**COMPLETED APPLICATION TO BE SENT TO
JUDY@RIGBYGROUPPLC.COM**

PERMISSION FOR THE ABOVE ACTIVITY IS:-	GRANTED:-		DECLINED:-	
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SIGNATURE:-			
PRINT NAME:-		DATE:-	
<p>THIS PERMIT IS VALID FOR THE ABOVE ACTIVITY ONLY AND MUST BE CARRIED WITH YOU WHILST AIRSIDE</p> <p><i>The Airport Duty Manager (Tel: -01202 364170) is aware of this activity and will contact you directly to make any necessary arrangements for escorts etc.</i></p>			