

Airport Conditions of Use

Airside Operational Instructions 38

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A. AMENDMENTS

This document will be subject to a routine review, over a period not exceeding 18 months. The latest version will be included in the annual reissue of the Aerodrome Manual; interim reviews are carried out as deemed necessary.

Only operational related amendments will prompt the issue of a new Version; pertinent amendments being highlighted in **green** text & indicated by a **green** bar in the right margin. Indication of any amendment of an administrative nature will be listed below.

B. REVIEW / AMENDMENT HISTORY

REVIEW SUMMARY			
VERSION / REVIEW REF:-	1.1	REVIEW COMPLETED BY:-	CATHY WILLOUGHBY-CRISP
DATE:-	SEP 16	ROLE:-	AIR TRAFFIC & OPERATIONS MANAGER

PARAGRAPH	AMENDMENT
	<i>Nil</i>

REVIEW SUMMARY			
VERSION / REVIEW REF:-	V2.0	REVIEW COMPLETED BY:-	CATHY WILLOUGHBY-CRISP
DATE:-	DEC 17	ROLE:-	AIR TRAFFIC & OPERATIONS MANAGER

PARAGRAPH	AMENDMENT
	New ownership

1. INTRODUCTION

- 1.1** The information detailed in this AOI has been generated to formalise the procedures for the issue and governance of the Airport Operating Instructions.

The procedures have been established in compliance with CAP 642 and with reference to the Health and Safety Executive guidance on risk management.

2. GOVERNANCE

- 2.1** It is incumbent upon all recipient organisations to filter down information contained in AOIs to their employees. Tenant organisations must take action to ensure that the information is disseminated to any of their sub-tenants involved in appropriate activities taking place within the Airport boundaries. This requirement applies to Airport Operational Instructions (AOIs), Operational Works & Safety Instructions (OWSIs) and Security Notices (SNs) that are already in being and will apply to any future similar regulatory documents.
- 2.2** The Civil Aviation Authority requires that the Airport Certificate holder ensures that safe practices prevail throughout the Operational area of the Airport and to this end; Bournemouth International Airport requires all Airport users, tenants and sub-tenants to carry out their activities in accordance with Civil Aviation Authority and Health & Safety guidelines. Accordingly, the Airport Authority is required under the conditions of the Certificate to give assurances to that end to the CAA.
- 2.3** In order to comply with this need, the Airport Authority reserves the right to audit the Health & Safety practices of all persons or organisations using the Airport. This audit process may take the form of pre-notified visits to determine the existence of Health & Safety Policy documents and regulatory Airport documents, plus compliance with safe standards of working that are in accordance with statutory requirements and where applicable, Airport Authority standards.