

Aircraft Cleaning

Airside Operational Instruction 34

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A. AMENDMENTS

This document will be subject to a routine review, over a period not exceeding 18 months. The latest version will be included in the annual reissue of the Aerodrome Manual; interim reviews are carried out as deemed necessary.

Only operational related amendments will prompt the issue of a new Version; pertinent amendments being highlighted in **green** text & indicated by a **green** bar in the right margin. Indication of any amendment of an administrative nature will be listed below.

B. REVIEW / AMENDMENT HISTORY

REVIEW SUMMARY			
VERSION / REVIEW REF:-	1.1	REVIEW COMPLETED BY:-	CATHY WILLOUGHBY-CRISP
DATE:-	SEP 16	ROLE:-	AIR TRAFFIC & OPERATIONS MANAGER

PARAGRAPH	AMENDMENT
	<i>Nil</i>

REVIEW SUMMARY			
VERSION / REVIEW REF:-	V2.0	REVIEW COMPLETED BY:-	CATHY WILLOUGHBY-CRISP
DATE:-	DEC 17	ROLE:-	AIR TRAFFIC & OPERATIONS MANAGER

PARAGRAPH	AMENDMENT
	New ownership

1. INTRODUCTION

- 1.1** The procedures detailed in this AOI have been generated to formalise the procedures for the provision of aircraft cleaning facilities' at Bournemouth Airport.

The procedures have been established in compliance with CAP 642 and with reference to the Health and Safety Executive guidance on risk management.

2. PROCEDURES

- 2.1** Operators and handling companies are required to carry out commercial aircraft cleaning responsibly and in accordance with the relevant Airport Operational Instructions.

All commercial aircraft cleaning is to take place on the designated Wash-Down Point located on Stand 11, West Apron.

Operators should also refer to AOI 24; Environmental Procedures for full details of the use and management of detergents and cleaning materials.

- 2.2** Prior to commencing the commercial aircraft cleaning process, permission is to be sought from the RFFS (Tel 01202 364141). A reading will be taken of the collection vessel prior to commencement.

On completion of the cleaning process, the RFFS are to be notified. A reading will be taken of the collection vessel 30 minutes after the completion of the washing process.

- 2.3** The quantity of washing / cleaning materials applied and all application details (dilution, time, date, location etc.) shall be recorded on the appropriate record form.

A copy of this form is attached as Appendix 1.

Completed record forms should be sent (by fax / email) to Environment and Health & Safety Manager (EHSM) Tel: 01202 364111 Fax: 01202 364134

The total amount of commercial aircraft cleaning materials used will be reported monthly to the EHSM in accordance with the BOH monitoring procedure.

3. MATERIALS

- 3.1** All material collected in the waste tank will be removed to a licenced hazardous waste facility by Airport Engineering.

Cleaning must only take place at the approved washing facility. An environmental pollution clean-up charge will be levied on all materials found deposited on Airport surfaces, outside of the above facility and an investigation will be carried out by Management.

- 3.2** Current fees charged for the disposal of aircraft cleaning material discharged relates to the total amount including carrier fluids. The rates can be found within the current Bournemouth Airport Scale of Fees & Charges, available from the Airport management or from the Bournemouth Airport Website.

Aircraft cleaning materials should be applied in a sensitive manner that avoids exposure of other Airfield users and passengers.

APPENDIX 1

 Bournemouth Airport <small>Part of Bournemouth & City Airport</small>	AIRCRAFT / VEHICLE WASHING
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THIS FORM MUST BE COMPLETED AND RETURNED FOR ALL WASHING ACTIVITIES CONDUCTED ON THE WASH-PAN; STAND 11, INCLUDING EVENTS WHEN NO CHEMICALS ARE USED

PLEASE RETURN THIS FORM TO BOH ENVIRONMENT DEPARTMENT WITHIN 24HRS OF COMPLETION
E-MAIL:- ENVIRONMENT@BOURNEMOUTH AIRPORT.COM

AIRCRAFT WASH-PAN USAGE REPORT

COMPANY:-						
AIRCRAFT / VEHICLE TYPE:-				REGISTRATION:-		
START TIME:- ON WASH-PAN	DATE	TIME		METER READING		
FINISH TIME:- OFF WASH-PAN	DATE	TIME		METER READING		
CHEMICAL USAGE:- <i>PLEASE NOTE!</i> <i>ALL CHEMICALS MUST BE APPROVED BY THE BOH ENVIRONMENT DEPARTMENT PRIOR TO USE</i>		NAME			QUANTITY USED (LITRES)	

<i>FORM COMPLETED BY:-</i>			
SIGNATURE:-		POSITION:-	
PRINT NAME:-		DATE:-	